



Regular Board Meeting Minutes September 15, 2020 7:00pm

Supervisor	Jim Sipe
Supervisor	Dan Peine
Supervisor	Doug Wille
	Ryan Sunquist
Treasurer	Angela Neibur
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, supervisor at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

Dave Lorentz His attorney asked about an application for a subdivision form. Dave was advised we sign off on the survey and the county has approved it in the past. The township retains the minutes as a record. Larry Hofmeister is buying 2 more acres. The split is off the Lorentz Family Partnership property of 2 acres to Larry Hofmeister with the understanding it will be combined with the existing Hofmeister PID#. **Doug Wille made a motion to approve the land split of 2 acres from the Lorentz family to Hofmeister with the condition it be combined with the existing Hofmeister PID#. Jim Peine seconded. Motion carried.** Jim Sipe signed the land survey Dave Lorentz presented. Copy was made for the township records.

Commissioner Mike Slavik reminder that this Thursday is the DCTOA meeting. Conservation Plan has evolved so topic on the agenda. Lot of voices were not heard last time. Everyone should have gotten a mailer about it from Al Singer. There was a 0% increase in the Levy for 2020 for Dakota County. Dakota County has authorized a one month extension for property tax if escrowed for fall. Dakota County will cut a check on October 20 for what was received by October 15th. Reminder that Dakota County is hosting a tire collection on Saturday October 10, 2020. Reminder that the CARES money requests were due. Dakota County will give us ideas how to use the money correctly. We have until November 15th to use it or the money goes back to Dakota County. Broadband improvement is part of what Dakota County is doing with their money. Dakota County has to spend their CARES money by December 01, 2020. Dakota County is giving out \$14 million to support small business due to the Covid-19 Pandemic so up to 140 businesses could receive up to \$100,000. Federal Government is paying for technology for all students and lunches are free. Dakota County is working with schools within the County to help satisfy their needs. During all this the Food Shelf has a 14 month reserve rather than the normal 2 month reserve. We are welcome to turn to the County if we have questions on how to use our CARES money. Townships could get up to \$22,000. We can also contact Dakota County for more masks and possible more hand sanitizer.

ROAD REPORT

- **Address sign cost** Molly Weber will call Earl again to see what a standard size sign is and what the cost is for it since our 16x9 is so expensive for shipping.
- **Bonnie and Mike Rapp Driveway** The down slopes of the new driveway don't meet the ordinance requirements. It is too steep and doesn't slope off the road. The driveway is wider than it needs to be and would be best to extend the culverts. Jason Otte will contact Bonnie and let her know what needs to be done.
- **Complaint** from Leo Nicolai that there has been too much rock on their road. It is being built up since Lewiston is on the rotating schedule for this year. The roads on the rotating schedule are Fischer, Lewiston, 270th, Donnelly to Mark May and 250th west of 47. Jason Otte will give us a copy of the rotating schedule.
- **Ottomatic** Molly Weber emailed Emma again on 9/22/20 requesting a list of where they sprayed as Jim Sipe wants to take a look at it before we make payment to them.

PLANNING COMMISSION SYNOPSIS

- Nothing to report since meeting was cancelled.

OLD BUSINESS

- Resolution 2020-01 Resolution Approving Summary Publication of Ordinance No. 2020-01 by Title and Summary will be filed this week – FYI – Jim Sipe has copy of new one so new books will be forth-coming.
- Property appearance letter sent to Cory Fox regarding property located at 7762 240th Street East, Hampton, MN on 07/30/2020 – no response – Jim Sipe had a discussion about this with Troy Gilchrist our lawyer about this. Troy recommended sending a second letter with a timeline listed. The third step would be to talk to our lawyer which could get costly and could involve court. The Dakota County Sheriff said we cannot do anything about his wood burning stove. Jim Sipe will draft up a second letter and Dan Peine will approach Corey Fox.

- FAQ Permit Process/Permit Process Addition to the Website (coversheet or explanation as separate document) – work in progress – Mark Ceminsky was presented an updated version of Jim’s processes. Mark said hail damage re-roof, furnace, hot water heater, etc do need to apply for a permit. The said accessory buildings under 200 square feet do not need a permit. Jim Sipe wants everyone to review his processes document he handed out and have Board, Planning Commission, Mark Ceminsky and Molly Weber give ideas or suggestions before we put it on the website with the hyper links to the forms. Mark Ceminsky also presented his checklist of what is expected for specific permits. We should approve the application and the Building Official approves the permit. Darrel Gilmer wanted to make it clear that new houses permits CANNOT be approved by the Building Official until the septic has been flagged off first. Residents need an approved Septic Plan before the Building Official can approve the Building Permit.
- Brett Reinardy Permit Fees – the \$145.50 will not be returned until permits have been approved – Building Official has not been contacted to do inspections so money should not be returned until inspections have been completed. Per the Building Official the resident has 180 days to fulfill getting inspections done or they will need a new permit.

NEW BUSINESS

- Mark Ceminsky ~ permit extensions – per Mark permit extensions need to be completed by the Building Official but AG Permit extensions can be completed by us. Mark will get in contact with Tom Schwiech about his deck permit and Mark will give us a credit to a future invoice for the money we paid him if that is the route that needs to be taken.
- Reminder: DCTOA Fall Meeting – Thursday, September 17 at 7pm at Empire Public Works Facility @ 2577 Vermillion River Trail in Farmington - FYI
- Add Jeremy Irrthum to list of 2020 judges – **Dan Peine made a motion to add Jeremy Irrthum to the 2020 list of election judges. Doug Wille seconded. Motion carried.**
- CARES Act Certification due today 9/15/20 – Angie Niebur submitted the form last night. She presented information to everyone to review and decide what to purchase. Angie and Ryan Sunquist will research new printers for Angie Niebur and Molly Weber.
- Township Outstanding Leader of the Year - FYI
- 2020 Land Conservation Plan Letter ~ everyone got in township mail - FYI
- Van DeSteege ideas for CARES money – Tony Van DeSteege can give us ideas of what to purchase with the CARES money also.

OTHER BUSINESS-Board Members Only

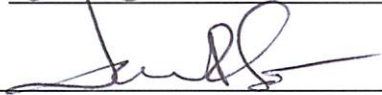

- Dakota County Cooperative Weed Management – Jim Sipe would like this on the October agenda and will forward the information to the Board so it can be discussed next month.
- Sampling Wells for nitrates in our Road Right of Way – Troy Gilchrist, township lawyer said not to sign off on the agreement that the landowner needs to – see MDA Monitoring Wells file folder in email
- **Doug Wille** he would like to resign effective today September 15, 2020 so the other Board Members can select another person to fill the rest of Doug’s term through March 2021. Doug does not want to file for another 3 year term. Resigning now will give Ryan Sunquist an opportunity to get his feet wet before the election in March 2021. Ryan Sunquist said he is still learning being a new member of the Planning Commission but also stated he is up for the challenge. Doug feels that his 12 years on the Board is enough for him. Doug Wille stated at this time he would like to resign from the Board. **Jim Sipe made a motion to select Ryan Sunquist to fill the rest of Doug Wille’s term. Dan Peine seconded. Motion carried.** Ryan Sunquist accepted. **Jim Sipe made a motion to select Ryan Sunquist as the new Road Supervisor. Dan Peine seconded. Motion carried.**

Ryan Sunquist made a motion to approve signing of checks 6086 to 6104 and a motion to approve the claims list. Dan Peine seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 9:47pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 29 Oct 2020
 Supervisor: 
 Clerk: 

HAMPTON TOWNSHIP TREASURERS REPORT
September 2020 (October 20, 2020 Meeting)

Beginning Balance:

\$273,547.23

RECEIPTS:

ICS Interest	\$22.68
Permit Fees	\$2,968.71
State of MN (CARES Act Fund)	\$22,675.00
TOTAL RECEIPTS	\$25,666.39

DISBURSEMENTS:

#6086 J Irrthum (planning commissioner salary)	\$60.03
#6087 A Niebur (Treasurer salary)	\$1,069.82
#6088 M Niebur (Asst Treasurer salary)	\$83.11
#6089 Dan Peine (Planning commissioner salary)	\$207.79
#6090 Dave Peine (planning commissioner salary)	\$180.08
#6091 C Schaffer (planning commissioner salary)	\$180.08
#6092 J Sipe (Board mbr salary)	\$196.54
#6093 R Sunquist (planning commissioner salary)	\$180.08
#6094 M Tix (planning commissioner salary)	\$180.08
#6095 Molly Weber (clerk salary)	\$1,385.56
#6096 Jeanne Werner (dept clerk)	\$51.51
#6097 D Willie (Board mbr salary)	\$196.54
#6098 Nick Niebur (return escrow dollars)	\$1,121.65
#6099 Janet Otte (Rent)	\$500.00
#6100 Molly Weber (office supplies/postage)	\$165.99
#6101 Beaver Creek Compaines (Inspector)	\$3,703.94
#6102 Gilmer Excavating (permit)	\$400.00
#6103 Otte Excavating (Grading & Ditch Mowing)	\$3,038.00
#6104 Kennedy & Graven (attorney fees)	\$369.50
EFT Century Link- Internet	\$93.23
EFT Internal Revenue Service (3rd quarter payment)	\$1,819.64
EFT Minnesota Revenue (3rd quarter payment)	\$120.59
EFT PERA (3rd quarter payment)	\$831.82
TOTAL DISBURSEMENTS:	\$16,135.58

ENDING BALANCE:

\$283,078.04

Checks not in (4) \$676.81

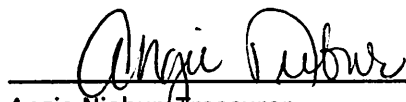
ICS Statement Balance: \$283,754.85



Jim Sipe, Chair

10/20/20

10.20.2020



Angie Niebur, Treasurer

10/20/2020

10.20.2020